



MD. ASIF FIYAZ SHORON

01786 419 863 • f.shoron@gmail.com • Middle Badda, Dhaka.

Aspiring MBA and IT graduate aiming to leverage expertise in Cisco and MikroTik Devices, Windows and Linux System Administration, and Virtualization Technologies to enhance network performance, security, and scalability in dynamic IT environments.

Work Experiences

HR & IT Administrator – MAK Tech Solution

January 2025 – Present



- Develop and implement HR policies and procedures to align with company goals.
- Administer payroll, benefits, and compensation plans, ensuring accuracy and compliance.
- Analyze HR metrics and prepare reports to support decision-making by senior management.
- Configure and maintain MikroTik Routers for both branches.
- Manage queues to ensure proper bandwidth management.
- Maintain and monitor network switches for efficient switching.
- Troubleshoot and monitor systems and networking.

Technical Skills

- **Hardware & Software:** Computer System Assembly, Maintenance and Troubleshooting, Cabling, Home Router and Access Points, Biometric Device, Windows and Linux Installation.
- **Cisco:** IP Subnetting, Routing, Switching, Firewall, VPN, Port Security, VLAN, Inter-VLAN Routing.
- **MikroTik:** LAN, WAN, PPPoE, NAT, Bridging, Queue, Firewall, Routing, User Management.
- **Windows Server:** ADDS, DHCP, DNS, Group Policy, File and Printer Sharing, RDS.
- **Red Hat Enterprise Linux:** YUM, ACL, Disk Partitioning, Network Management & Security, SAMBA, NFS, Apache HTTPD, DNS, SMTP, iSCSI, MariaDB, NIC Teaming and Bridging.
- **Virtualization:** Hyper-V, VMWare, Virtual Box, KVM, Containers and Docker.
- **Others:** Microsoft (Word, Excel, PowerPoint), Adobe (Photoshop, Premiere Pro, Lightroom).

Professional Training

Network Solutions and System Administration – IsDB-BISEW IT Scholarship Program

January 2024 - November 2024



Key Modules -

- Computer and Hardware Fundamentals
- Data Communication Systems
- Cisco and MikroTik Device Administration
- Windows Server Administration
- Red Hat Enterprise Linux Administration
- Hardware & Network Troubleshooting
- System Backup & Network Security

Courses and Certifications

- **Network Solutions and System Administration** by IsDB-BISEW IT Scholarship Program
- **Career Essentials in System Administration** by Microsoft & LinkedIn Learning
- **Excel 2021 Essential Training** by LinkedIn Learning

Educational Qualification

- **MBA** in Management – 2023 | University of Dhaka (Affiliated 7 Colleges) | CGPA 3.05 / 4.00
- **BBA** in Management – 2022 | University of Dhaka (Affiliated 7 Colleges) | CGPA 2.65 / 4.00

Volunteer Experience

Chief Media Officer – Govt. Titumir College Entrepreneurship and Business Club

February 2020 – November 2022

- Managed Social Media accounts, ensuring engaging content and timely updates.
- Designed logo, promotional graphics and marketing materials for events and campaigns.
- Shot and edited photos and videos to document club events and create promotional content.
- Collaborated with team members to execute successful events and increase online visibility.

Language Proficiency

- **English** – Professional Proficiency
- **Bengali** – Native Fluency

Personal Details

Age	: 26 y/o
Height	: 5'9"
Sex	: Male
Nationality	: Bangladeshi
Religion	: Islam
Marital Status	: Single
Blood Group	: B+(ve)
Permanent Address	: House 4/2, Plot-1892, Post Office Road, Middle Badda, Dhaka-1212.

References

A.F.M BAKABILLAH

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